

Description of TRAIN Florida Self-Paced Course Modules

The table below illustrates the TRAIN Florida Modules that are self-paced.

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - Adding Medication and Contacts</u>	1098909	This course demonstrates for the Waiver Support Coordinator the different means by which to connect the Person-Centered Support Plan to the information maintained in the Contacts and Medications tabs in the consumer's record. Full use of this functionality enables the WSC to enter information once and import it into the Person-Centered Support Plan.	Approximately 20 minutes
<u>APD - iConnect – Basics</u>	1098898	This course provides a brief introduction to iConnect and common functions.	Approximately 20 minutes
<u>APD - iConnect - Behavior Analysis Service Workflows</u>	1113758	This course provides detailed instruction and demonstration regarding how to complete tasks associated with Behavior Analysis Service providers using APD iConnect.	Approximately 90 - 120 mins
<u>APD - iConnect - Consumer Readiness Basics</u>	1098904	This course introduces Waiver Support Coordinator to the various activities that must be completed when they begin working with a consumer new to the iBudget waiver. These steps help the WSC prepare for the initial support plan and AIM meeting.	Approximately 25 minutes

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - Cost Plan and Budget</u>	1098912	This course gives the Waiver Support Coordinator an overview of cost planning process in iConnect.	Approximately 60 minutes
<u>APD - iConnect - Electronic Visit Verification</u>	1098914	This course provides a detailed introduction to the iConnect EVV Mobile Site. Use of the iConnect EVV Mobile site is required for all services that are designated as requiring Electronic Visit Verification (Respite, Personal Supports, and Nursing in a non-licensed setting). Course participants will have the opportunity to complete a simulation of using the EVV Mobile Site.	Approximately 30 minutes
<u>APD - iConnect - Electronic Visit Verification Manager Role</u>	1098917	This course provides detailed instruction and demonstration regarding how to use the Provider EVV Manager Role in iConnect.	Approximately 40 minutes
<u>APD – iConnect – External Provider Interface (EPI)</u>	1116012	This course provides an introduction and demonstration of the External Provider Interface.	Approximately 30 minutes
<u>APD - iConnect - Overview of the Consumer Central Record</u>	1098901	This course provides an overview of the consumer central record in iConnect and how to navigate within it.	Approximately 25 minutes
<u>APD - iConnect - Overview of the Provider Records</u>	1098913	This course provides an overview of the provider record in iConnect and how to navigate within it.	Approximately 40 minutes
<u>APD - iConnect - Person Centered Support Plan Overview</u>	1098911	This course gives the Waiver Support Coordinator an overview of the Person-Centered Support Plan form in iConnect.	Approximately 20 minutes

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - Provider Documentation</u>	1100696	This course provides detailed instruction and demonstration regarding how to complete the various different types of provider documentation on the provider documentation tab of the consumer's record in iConnect. Though not all documentation types may apply to each service, this course provides instruction and demonstration for each type.	Approximately 20 minutes
<u>APD - iConnect - Provider Documentation for Adaptations, Equipment, Supplies, and Response Systems</u>	1108908	This course provides detailed instruction and demonstration regarding how to complete tasks associated with therapeutic providers (Consumable Medical Supplies, Durable Medical Equipment, Emergency Response Systems, Environmental Accessibility Adaptations, and Dental Services).	Approximately 45-60 minutes
<u>APD - iConnect - Provider Documentation for Behavior Services</u>	1113661	This course provides detailed instruction and demonstration regarding how to complete tasks associated with Behavior Service providers using APD iConnect.	Approximately 60-90 minutes
<u>APD - iConnect - Provider Documentation for Life Skills Development 1</u>	1111101	This course provides detailed instruction and demonstration regarding how to complete tasks associated with Life Skills Development 1 providers using iConnect.	Approximately 50-75 minutes
<u>APD - iConnect - Provider Documentation for Life Skills Development 2</u>	1111114	This course provides detailed instruction and demonstration regarding how to complete tasks associated with Life Skills Development 2 providers using iConnect.	Approximately 50-75 minutes

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - Provider Documentation for Residential Habilitation and Life Skills Development 3 and 4</u>	1111118	This course provides detailed instruction & demonstration regarding how to complete tasks associated with LSD3, LSD 4 and Residential Habilitation providers using iConnect.	Approximately 42 minutes
<u>APD - iConnect - Provider Documentation for Therapeutic Providers</u>	1107806	This course provides detailed instruction and demonstration regarding how to complete tasks associated with therapeutic providers (Dietitian Services, Occupational Therapy, Physical Therapy, Respiratory Therapy, Speech Therapy, Specialized Mental Health Counseling & Residential Nursing) using iConnect.	Approximately 60-90 minutes
<u>APD - iConnect - Provider Documentation for Transportation Providers</u>	1108916	This course provides detailed instruction and demonstration regarding how to complete tasks associated with transportation providers.	Approximately 60-90 minutes
<u>APD - iConnect - Provider Selection</u>	1098903	This course introduces Waiver Support Coordinator to the provider selection process in iConnect and why it is required.	Approximately 10 minutes
<u>APD - iConnect - Roles, Permissions, Security, Multifactor Authentication</u>	1098899	This course introduces the iConnect user to the security features built into iConnect, to ensure compliance with HIPAA and Florida Statutes/Federal Regulations regarding confidentiality.	Approximately 45 minutes
<u>APD - iConnect - Supported Living Coaches</u>	1100698	This course provides detailed instruction and demonstration regarding how to complete tasks and forms associated with the delivery of supported living coaching.	Approximately 75 minutes

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - The AIM/Initial Support Plan Meeting</u>	1098905	This course introduces Waiver Support Coordinator to steps need to prepare for the initial support plan and AIM meeting.	Approximately 20 minutes
<u>APD - iConnect - WSC Initiating and Monitoring Supported Living</u>	1100774	This course provides an overview for the WSC to know how to initiate and monitor supported living services in iConnect. Course content includes WSC tasks when the consumer resides in a supported living setting but does not receive SLC as a service.	Approximately 70 minutes
<u>APD - iConnect - WSC Progress Note Documentation</u>	1100697	This course provides detailed instruction and demonstration regarding how to complete WSC Progress notes to document billable contacts on the provider documentation tab of the consumer's record in iConnect.	Approximately 25 minutes
<u>APD - iConnect – Quality Assurance – Alert Remediations Part 1</u>	1117570	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the Alert Remediation Training Manual.	Approximately 40 minutes
<u>APD - iConnect – Quality Assurance – Alert Remediations Part 2 (As Needed Workflows)</u>	1117575	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the Alert Remediation Training Manual.	Approximately 40 minutes
<u>APD - iConnect – Quality Assurance – Other Remediations Part 1</u>	1117581	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the Other Remediation Training Manual.	Approximately 40 minutes

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - Quality Assurance - Other Remediations Part 2 (As Needed Workflows)</u>	1117582	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the Other Remediation Training Manual.	Approximately 40 minutes
<u>APD - iConnect – Quality Assurance – PDR High Score Remediations Part 1</u>	1117576	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the PDR High Score Training Manual.	Approximately 40 minutes
<u>APD - iConnect – Quality Assurance – PDR High Score Remediations Part 2 (As Needed Workflows)</u>	1117578	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the PDR High Score Training Manual.	Approximately 40 minutes
<u>APD - iConnect – Quality Assurance – PDR Low Score Remediations Part 1</u>	1117579	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the PDR Low Score Training Manual.	Approximately 40 minutes
<u>APD - iConnect – Quality Assurance – PDR Low Score Remediations Part 2 (As Needed Workflows)</u>	1117580	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the PDR Low Score Training Manual.	Approximately 40 minutes
<u>APD – iConnect – The Worker Portal</u>	1119079	This course provides detailed instruction and demonstration regarding how to complete tasks associated with instructions provided in the Worker Portal Training Manual.	Approximately 20 minutes

Description of TRAIN Florida Live iConnect Courses

The table below illustrates the TRAIN Florida Modules that are live (both virtual and in-person).

TRAIN Course Module	Course ID	Description	Duration
<u>APD - iConnect - Supplemental Training for Adaptations, Equipment, Supplies, and Response Systems</u>	1115299	This is a supplementary live course for CMS, DME, EAA & PERS Providers. The course will go over how to complete the corresponding tasks associated with those services in iConnect.	Approximately 4 hours
<u>APD – iConnect – Supplemental Training for Behavioral Services</u>	1119370	The is a supplementary live course will go over how to complete the tasks for a Behavior Analysis in iConnect.	Approximately 7 hours
<u>APD – iConnect – Build Updates</u>	1119545	This is a supplementary live course for Build Updates. The course will go over different build updates as needed.	Approximately 4 hours
<u>APD – iConnect – Supplemental Training for Life Skills Development 1</u>	1119543	This is a supplementary live course for LSD1 Providers on how to complete tasks in iConnect.	Approximately 4 hours
<u>APD – iConnect – Supplemental Training for Life Skills Development 2 Providers</u>	1119541	This is a supplementary live course for Supported Employment (LSD2) Providers and how to complete tasks in iConnect.	Approximately 4 hours
<u>APD – iConnect – Supplemental Training for Life Skills Development 3 & 4</u>	1119536	This is a supplementary course for LSD3 & LSD4 Providers and how complete the tasks in iConnect.	Approximately 4 hours
<u>APD – iConnect – Supplemental Training for New Providers</u>	1119544	This is a supplementary live course for New Providers (agency owners). The course will go over how to complete basic tasks in iConnect, such as Notes, monitoring employees, managing EVV, and the basics of iConnect.	Approximately 4 hours

TRAIN Course Module	Course ID	Description	Duration
<u>APD – iConnect – Supplemental Training for Personal Supports/Respite/HHCB Providers EVV</u>	1119542	This is a supplementary live course for those Providers that have to use iConnect EVV. The course will go over how to complete the tasks for Respite, Personal Supports & HHCB Providers in iConnect & iConnect EVV.	Approximately 4 hours
<u>APD - iConnect - Supplemental Training for Quality Assurance</u>	1115300	This is a supplementary live course for agency owners, Qualified Organization owners & those with administrative roles. The course will go over how to complete tasks related to a Plan of Remediation (POR) due to a Corrective Action Plan (CAP) along with Alerts in iConnect.	Approximately 4 hours
<u>APD - iConnect - Supplemental Training for Residential Services</u>	1115295	This is a supplementary live course for Residential Habilitation Providers. The course will go over how to complete the tasks for a Residential Habilitation Provider in iConnect along with the new facility, renewals and monitoring.	Approximately 7 hours
<u>APD - iConnect - Supplemental Training for Supported Living Coaches</u>	1119539	This is a supplementary live course for Supported Living Coaching and how to complete tasks in iConnect.	Approximately 7 hours
<u>APD - iConnect - Supplemental Training for Therapeutic Providers</u>	1115297	This is a supplementary live course for Therapeutic Service Providers. The course will go over how to complete the tasks for a Therapeutic Service Provider in iConnect.	Approximately 4 hours
<u>APD - iConnect - Supplemental Training for Transportation Providers</u>	1115298	This is a supplementary live course for Transportation Providers and how to complete tasks in iConnect.	Approximately 4 hours
<u>APD - iConnect - Supplemental Training for WSC - SANs</u>	1119547	This is a supplementary course for WSC providers to assist with how to do a SAN request in iConnect.	Approximately 4 hours